

INSTITUTE NEWSLETTER Q4 - 2024



This holiday season we want to express our heartfelt gratitude for your trust and partnership. Your support has made this year truly special, and we're excited to continue growing together in the new year.

May your holidays be filled with joy, laughter, and cherished moments with loved ones. Here's to a bright and prosperous New Year for all!



New Courses

English

- **Cooking Vegetables** (16 mins, September)
- **Workplace Violence Prevention - Supervisors** (12 mins, October)
- **Loss Prevention - Customer Service** (14 mins, October)
- **Customer Service - Conflict Resolution** (15 mins, November)
- **Peppers** (16 mins, November)

Spanish

- **Carnes - Inspección y Grados de Calidad** (27 mins, August)
- **Carnes - Equipo y Seguridad** (27 mins, November)
- **Pescados y Mariscos - Prácticas Sostenibles** (15 mins, November)

COMING

SOON

English

- PCI Compliance - Managers and Supervisors
- PCI Compliance - Cashiers
- Beans and Peas

Spanish

- Servicio al Cliente - Resolución de Conflictos
- Carnes - Picadora (Moledora)
- Cajero 1 - Aspectos Básicos
- Cajero 2 - Procedimientos de Cambio de Turno
- Cajero 3 - Proceso de Pago: Efectivo y Cheque



MyTips Winners

September

Noah Smith
Uwajimaya Inc.

Andrew Ridenour
Kennie's Market

October

Jerry Nappi
Bozzuto's Inc

Terry Dykes
Houchen's Inc

November

Micheal St. Julien
Harps - Sunset #570

WELCOME NEW MEMBERS

Friend's Market Place (1 store)

Equilibrium3 (1 store)

Homefull (1 store)

Mustard Seed Market (1 store)

**Trading International Group
(2 stores)**

From

The President's Desk

As we approach the close of another great year, we want to take a moment to thank you for being an integral part of our journey in 2024. Your trust and partnership have been invaluable, driving us to innovate, improve, and achieve great milestones together.

Looking ahead to 2025, we are excited about the opportunities to grow and expand the program together. I want to point out our new Retrieval-based learning (microlearning) to improve long-term retention and new analytical tools AI empowered to better manage learning in your organization. Let's continue building on our successes, exploring new horizons, and together achieve even greater heights.



Paulo Goelzer, PhD
President and CEO
IGA Coca-Cola Institute

End-of-the-Year Maintenance

Clean Up and Maintenance Reminder

Annual Clean-Up and Maintenance Reminder
As we close out the year, please complete the following tasks to prepare for 2024:

- Run a 2024 Historical Report - Review all enrollments, completions, training time, users, and courses from the past year.
- Update Learning Plans - Check the list of new, updated, and retired courses and make necessary updates.
- Inactivate Terminated User Accounts - Export a user report and deactivate accounts for terminated employees to help keep the system efficient and cost-effective.

Thank you for helping ensure a smooth and organized start to 2025!

Tools to Facilitate your Updates

We have for you an easy-to-use checklist to guide you through the areas of your program that we recommend you review and update for the new year. Check out the course lists here as well.

[1. Maintenance Checklist](#)

[2. New and updated courses](#)





Archive Enrollments!

We're rolling out an important change in January 2025: we'll be discontinuing the annual versions of our compliance courses (e.g., 2024 - Sexual Harassment for Employees). This means no more year-specific course titles.

New Feature: Course Enrollment Archiving

You'll now be able to archive enrollments, saving data (such as date, status, and completion date) while still allowing re-enrollment in the same course. This makes course management easier and more flexible!

What You Need to Do (see how-to videos below):

- Review the updated archiving process.
- Watch the instructional videos to get familiar with the new feature.

[Annual Versions](#)[Updating Learning Plans](#)

NEW!



Course Developer Access!

Many administrators are growing and developing their skills. Some have expressed the need to create and manage their own courses.

We listen and do our best to meet your needs, that is why we are excited to offer all the **new Course Developer Accounts (\$2000/yr)** to those who want to create, edit, and manage their own courses.

With the Course Developer account you can build custom training content, upload materials, and set course requirements, giving you complete flexibility to tailor and customize your training program.

If you're ready to unlock this powerful capability, contact us for more details!

NEW!

Contact us for a
demo and quote

[View the live demo
recording!](#)

Recording Timeline:

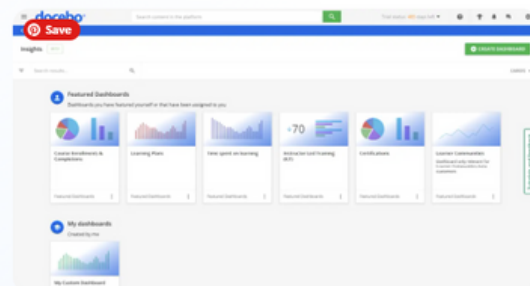
:00:00 - Intro
:04:23 - Demo
:06:50 - Questions Types
:15:00 - Analytics
:23:00 - AI Content Dev
:27:52 - Review

Docebo Insights!

All the data metrics your need to manage and evaluate your program at your finger tips!

Build better learning. With data.

Get valuable learning insights and analyze the performance of your learning programs. Simply.



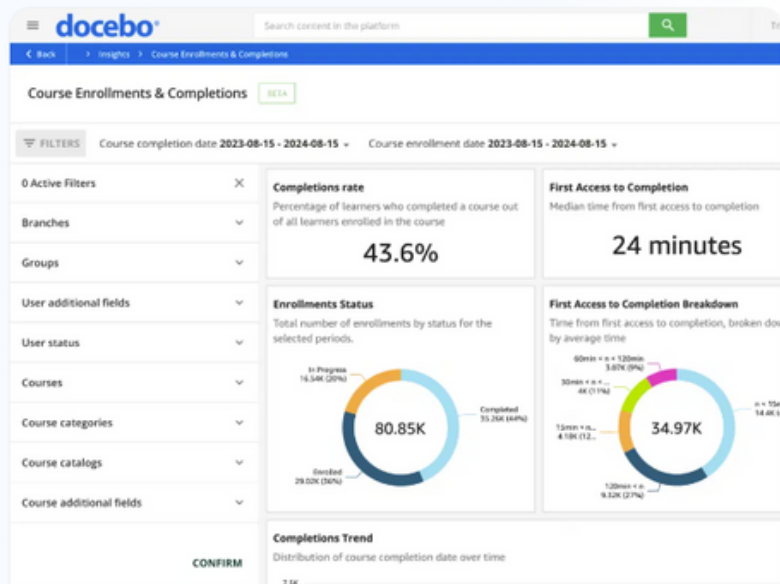
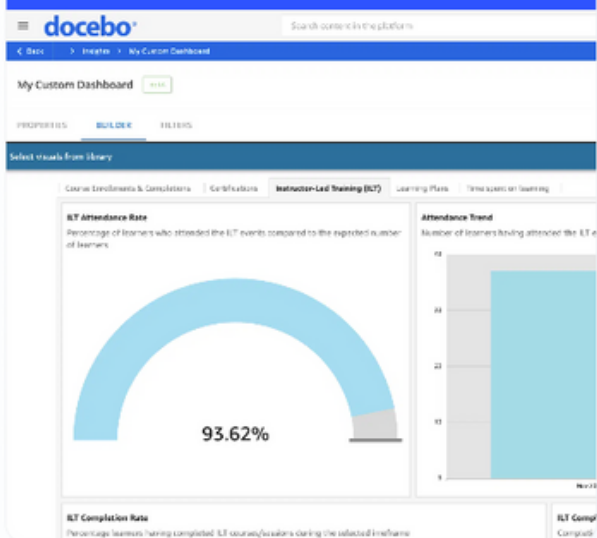
Transform data into actionable insights. No technical skills required.

You shouldn't need a data science degree to understand the impact of your learning experiences. Docebo makes it easy to analyze, visualize, and understand learning metrics. So you can measure and improve learning performance.

docebo

Analyze key metrics and learning outcomes

Go straight to analysis with our pre-built dashboards or customize your visualizations with our Visuals library. Examine key metrics for learners, courses, learning plans, instructor-led training, certifications, and more.



Interact with your data

You don't need advanced skills to use our advanced filtering tools. Break down your analyses by courses, population, department, or period. Interactive visualizations let you explore data and easily share your learning insights. It's true Business Intelligence—right inside your Docebo platform.

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MICROLEARNING: On the Go Learning

(Annual fee per store \$500, ask for available discounts)

- Unlimited users per store
- Unlimited # of custom Streams
- Access to Q-Streams question general business decks
- Access to the Institute's decks based on the online courses
- Support for the development of custom questions
- Streams performance analytics

A la Carte Upgrades

- Learning Plans (\$500/yr)
- Custom certificates for Learning Plans (\$500/one-time fee)
- Course Developer Account (unlimited courses, \$2000/yr)
- Custom certificates for custom courses (\$500/one-time fee)

Upgrade to Full Package (\$12,000/yr)

- Branded Corporate University
- Custom interfaces for users and administrators (Homepage and Menu)
- Custom homepages across your different banners
- Learning Plans
- Course Developer Account (unlimited course creation and management)
- Custom catalogs for Learning Plans and Courses
- Custom certificates for custom courses
- Custom certificates for Learning Plans
- Custom groups (e.g., cashiers, managers)
- Custom notifications (welcome, course complete, etc.)
- In-course assignments (activities and materials, submitted by users, and evaluated by instructors)
- Observation checklists (evaluated by users or designated observers, either in-course or standalone)
- Coach & Share (unlimited channels for communication, engagement, and informal social learning)
- Gamification features (competitions, badges, rewards store, and leaderboard)
- User automation (daily HRIS CSV file import to LMS)
- Automated enrollments in courses and Learning Plans
- Classroom management (class calendar, courses, sessions, instructors, attendance, assignments, etc.)



Registration for Inspire 2025
Orlando is now open!

April 8-10, 2025

JW Marriott Orlando
Grande Lakes

Calendar

The Institute will be participating in the following events. Let's plan to meet in person!

- **2025 NGA Show, Las Vegas NV, February 23-25**
- **2025 AGNE Food Show, Manchester NH, March 4-5**
- **2025 AWG Innovation Showcase, Overland Park, KS, March 24-26**
- **2025 Docebo Inspire, Orlando FL, April 8-10** *(learn what new features will be available, see how organizations are leveraging the LMS to innovate)*



April 28–May 2, 2025
The Coca-Cola Company | Atlanta, GA



[Brochure](#) >

[Register](#) >

[Yearbook](#) >

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